

IN-KIND DONATION STATEMENT

American Philatelic Society

GOAL:

An Executive Director approved volunteer program authorized to process in-kind donations through the Stamp and Cover Shop in order to maximize and balance the donations' educational and financial benefits to the members and programs of the APS and APRL.

OBJECTIVES:

- To process in-kind donations of philatelic material, supplies, ephemera, etc., in as timely a fashion as possible depending on available volunteer help.
- To provide information necessary for the issuance of acknowledgements of receipt of in-kind donations.
- To raise funds used to support adult and youth educational programs by offering items for sale directly to the membership and general public at reasonable prices or through approved public auctions.
- To provide material for the APS and APRL reference collections.
- To provide free material primarily for youth educational programs.
- To provide guidance and an avenue for collectors and their families to disperse their material in a way that honors the donor by recycling their donations within the philatelic community.

POLICIES AND PROCEDURES:

- Volunteers will carry out the work of the program under the direction and advice of the Executive Director and the Director of Education. One volunteer will be authorized as coordinator to direct the others and to prioritize the tasks in preparing the material for dispersal.
- As time permits, priced items will be made available to APS members and the general public for purchase on an impartial and equal access basis. Items may be held for initial sale during Summer Seminar week as an added benefit for the students and visitors. Also, volunteers may purchase items they are working on as later normally priced. Material will not be available for shopping until it is determined to be available for sale and priced.
- Pricing of material will be based on a combination of catalog value, dealer price lists, and auction results. A standard 10% discount on purchases (except modern U.S. mint postage) will be given to first-time buyers, volume buyers (purchases exceeding \$100), groups, Summer Seminar students and instructors, and volunteers.
- While every effort will be made to regularize formal Stamp and Cover Shop hours as posted, changes may be necessary due to volunteer schedules. The Stamp and Cover Shop may be closed during SCOPEX show hours and Summer Seminar class hours as a professional courtesy to the dealers and instructors. In addition to the Shop, items may be made available in Donation Corner in the Sales Department, Summer Seminar tables, auction houses, and eBay.

March 30, 2012