

APS Circuit Sales
Report Sheet

Book No.	# of Items	\$ Amount ¢	
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			
16.			
17.			
18.			
19.			
20.			
Total Purchases			
5% Buyers Fee ***			
Pa. Sales Tax 1			
Insurance fund fee 2		2	00
Fine 3			
Total			
Credit 4			
Remittance			

APS# _____ Date Circuit Sent _____

To _____

Signature _____

Signature Confirmation Receipt Number: _____

Name _____
Circuit # _____

VISA or MasterCard (circle) # _____ *CVV: _____

_____/_____/_____

Exp. Date ____/____/____ \$ _____

Day Phone# _____

Authorization Signature _____

Name _____

APS Number _____

Circuit Number _____

CIRCUIT MEMBER'S COPY

REPORT SHEET for Circuit # _____

Member _____

sent this circuit to: _____

on: (date) _____ as per

Route Sheet instructions and **within seven days of receipt.**

Signature Confirmation Receipt # _____

	\$	¢
Total Purchases		
5% Buyers Fee ***		
Pa. Sales Tax 1		
Insurance fund fee 2	2	00
Fine 3		
Total		
Credit 4		
Remittance		

Retain this section of the report sheet as your remittance receipt. Attach it to the postal confirmation receipt and keep on file for 12 months.

This section may be used for communication with Circuit Sales.

Name: _____ APS#: _____

Circuit #: _____ Date: _____

5% Buyers Fee ***

APS contact information is on the back of this form.

▼ PERFORATIONS ▼
▼ DETACH BEFORE MAILING REPORT SHEET ▼

¹ Tax must be paid by residents of Pennsylvania, only.

² Fee required even if NO purchases are made. Fund covers loss of or damage to circuits while in the mail.

³ \$1.00 for each day circuit is retained over seven days.

*** Add Buyers Fee of 5% (not taxed in PA.)

⁴ Circuit Sales credit voucher form for previous overpayment must be attached.

Send multiple circuits by Priority Mail, which includes USPS Tracking (Signature Confirmation may be used), as per Society regulations.

ANY NOTES CONCERNING THIS CIRCUIT SHOULD BE SUBMITTED ON THE DESIGNATED SECTION OF THIS FORM OR ON A SEPARATE SHEET OF PAPER.

American Philatelic Society
Circuit Sales

100 Match Factory Place, Bellefonte, PA 16823

(814) 933-3803 Fax (814) 933-6128

E-mail: circuits@stamps.org

Web address: www.stamps.org

Payment may be made with money order, VISA or MasterCard or check payable to APS Circuit Sales.

***The CVV value/verification code from the back of your credit card.**

**A. P. Building
100 Match Factory Place
Bellefonte, PA 16823**